



# BLACK HILLS JUNIOR FOOTBALL LEAGUE

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PMB 226-B  
700 Sleater-Kinney Rd. S.E.  
Lacey, WA. 98503

## Head Coach / Assistant Coach / Volunteer

APPLICATIONS MUST BE ON FILE WITH:  
BLACK HILLS JUNIOR FOOTBALL LEAGUE  
PMB 226-B 700 SLEATER-KINNEY RD. S.E. LACEY, WA 98503

Team: \_\_\_\_\_ Position Desired: \_\_\_\_\_

Name: \_\_\_\_\_

PLEASE PRINT

Last,

First,

Middle

Phone Number: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### DECLARATION

I, \_\_\_\_\_, certify (or declare) under the penalty of perjury under the laws of the State of Washington that the foregoing and all information included in the application is true and correct. If the information provided or answer(s) to any question on the application or the Head Coach / Asst. Coach / Volunteer Background Questionnaire change prior to my being accepted, I understand that I must immediately notify Black Hills Junior Football League. I understand I must answer this application truthfully and completely. Any falsification or deliberate misrepresentation, including omission of a material fact, in completion of this application can be grounds for denial of position or continued Participation. I agree to hold harmless from any liability (suit, claim or other action) anyone supplying such information to Black Hills Junior Football League. This authorization is non-expiring.

Applicant (Print name) \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## SECTION I: EDUCATION AND TRAINING.

Requirements: Must meet all the requirements of the Black Hills Junior Football League and meet the minimum coaching standards as called out by the WIAA. Reference:

### Desired Qualifications (but not limited to):

- Strong understanding of fundamentals and rules of sport with emphasis on safety.
- Ability to assume responsibility for leadership over youth program participants.
- Ability to apply individual discipline, emphasizing safety precautions, and instructing team.
- Be available from start of practice until participants have left the grounds, but must be flexible.
- Strong background on fundamentals of the sport; able to break down the game to simple step by- step operations.
- Strong understanding of offense and defense strategies.
- Ability to communicate effectively to Parents and Staff.
- Minimum age requirement: Head Coach (18yrs) Assistant Coach (16yrs).

### COACHING EXPERIENCE: (List sport coached, years involved, and years of experience.)

Sport: \_\_\_\_\_ Year: \_\_\_\_\_ Years Experience: \_\_\_\_\_

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Sport: \_\_\_\_\_ Year: \_\_\_\_\_ Years Experience: \_\_\_\_\_

### PLAYING EXPERIENCES:

Sport: \_\_\_\_\_ Year: \_\_\_\_\_ Years Experience: \_\_\_\_\_

Sport: \_\_\_\_\_ Year: \_\_\_\_\_ Years Experience: \_\_\_\_\_

Sport: \_\_\_\_\_ Year: \_\_\_\_\_ Years Experience: \_\_\_\_\_

### COACHING CLASSES TAKEN IN LAST 5 YEARS: (attach copy of document if available)

Yes No

### Do You Hold a Current First Aid Card? (attach copy) CPR Card? (attach copy)

Yes No (If yes) Card Type: \_\_\_\_\_ Expire Date: \_\_\_\_\_

**Have you been fingerprinted by a school district or law enforcement for a background check within the last ten years? If yes, when and where:**

Year: \_\_\_\_\_ Agency: \_\_\_\_\_ Date: \_\_\_\_\_

Year: \_\_\_\_\_ Agency: \_\_\_\_\_ Date: \_\_\_\_\_

Year: \_\_\_\_\_ Agency: \_\_\_\_\_ Date: \_\_\_\_\_

**Name of School number of Years and Degree/Certificate**

School: \_\_\_\_\_ Year(s): \_\_\_\_\_ Degree/Cert: \_\_\_\_\_

School: \_\_\_\_\_ Year(s): \_\_\_\_\_ Degree/Cert: \_\_\_\_\_

School: \_\_\_\_\_ Year(s): \_\_\_\_\_ Degree/Cert: \_\_\_\_\_

School: \_\_\_\_\_ Year(s): \_\_\_\_\_ Degree/Cert: \_\_\_\_\_

**Who could we talk to about your coaching abilities:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**SECTION II: PROFESSIONAL FITNESS.**

ALL REQUIRED DOCUMENTATION REQUESTED BELOW MUST ACCOMPANY THIS FORM. ALL QUESTIONS MUST BE ANSWERED. IF ADDITIONAL SPACE IS NEEDED, ATTACH A SEPARATE SHEET OF PAPER.

**SECTION 1 – PERSONAL INFORMATION**

**Please list all former names you have used or by which you are known to reference and your last three residential addresses. (please do not list PO Box type addresses) (Please print or type)**

Name: \_\_\_\_\_ Age: \_\_\_\_\_ State: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ State: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ State: \_\_\_\_\_

### SECTION III – WORK HISTORY

If you answer “yes” to questions 1 through 4, on a separate sheet of paper, give a complete explanation, including duties, circumstances, and any supporting documentation.

**Yes No** 1. Have you ever been dismissed, discharged or fired from any employment or volunteer activity?

**Yes No** 2. Have you ever resigned from or otherwise left any employment or office while allegations of misconduct on your part were pending or under investigation?

**Yes No** 3. Have you ever been disciplined by a past or present employer / organization because of allegations of misconduct?

**Yes No** 4. Are you currently the subject of any investigation or inquiry by an employer or other agency because of allegations of misconduct or harassment on your part or have you ever been found to be guilty of misconduct or harassment by an employer or other agency?

### SECTION IV – CRIMINAL HISTORY

**Yes No** 1. Have you ever been convicted of any crime? (For the purpose of this question “convicted” includes (1) all instances in which a plea of guilty or nolo contendere (no contest) is the basis of conviction, and (2) all proceedings in which a sentence has been suspended or deferred.) You need not list traffic violations for which a fine or forfeiture of less than \$150 was imposed.

**Yes No** 2. Do you currently have any outstanding criminal charges or warrants of arrest pending against you in Washington State?

**Yes No** 3. Do you currently have any outstanding criminal charges or warrants of arrest pending against you in any other state, province, territory, and/or country?

If you answered yes to questions, 1, 2, or 3 (Section III), please provide the following:

- a. A detailed statement including what occurred, the nature of the offense, charge or warrant;
- b. The name and address of the arresting agency(ies);
- c. The date of the arrest(s);
- d. The final disposition(s), if any;
- e. If a court was involved, the name and address of the court(s);
- f. The complete arrest report and sentence and judgment; and
- g. A complete driving abstract for five years if the arrest was driving related.

**Yes No** 4. Are you presently under investigation in any jurisdiction for possible criminal charges or domestic violence or crimes against children? If your answer is **yes**, identify agency and location. A **yes** answer to questions 1- 4 will not necessarily bar you.

**SECTION VI – FITNESS**

**Yes No** 1. Are you able to perform the essential functions of a position with or without reasonable accommodation?

**Yes No** 2. Do you currently use illegal drugs?

**Yes No** 3. Have you used illegal drugs in the last year? If your answer is “yes”, explain on a separate sheet of paper.

**Yes No** 4. Have you ever been found or investigated or acquitted in any dependency or domestic relation matter to have sexually assaulted or exploited a minor?

**Yes No** 5. Have you ever been found in any dependency or domestic relation matter to have physically abused any person of any age?

If you answered **yes** to questions 4 or 5, attach copies of any court orders entered in the above proceeding.

**AUTHORIZATION AND RELEASE**

I, \_\_\_\_\_ authorize anyone to release to Black Hills Junior Football League a copy of any and all documents or information related to sexual misconduct, if any, by me, including documents or information contained in personnel, investigative, or other files. Moreover, I release my current and past employers, and employees acting on behalf of my current and past employer, from any liability for disclosing to Black Hills Junior Football League the documents or information described in the paragraph above. I understand that documents or information received as a result of the above authorization will be used by Black Hills Junior Football League for the sole purpose of evaluating my qualifications for the position for which I am applying, and that, except as otherwise provided by law, no employee or board member of Black Hills Junior Football League may disclose the information to any person, other than me, who is not directly involved in the process of evaluating my qualification for a volunteer position. I understand that a photocopy of this form with my signature will be accepted and will not expire so long as I am an applicant or offered a position with the Black Hills Junior Football League.

Applicant (Print name)\_\_\_\_\_

Signed:\_\_\_\_\_

Date:\_\_\_\_\_

Last Name:\_\_\_\_\_

Team:\_\_\_\_\_

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